

TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers
FROM/PHONE: Dennis Andresky, 954-797-1151
PREPARED BY: Dennis Andresky, 954-797-1151
SUBJECT: Resolution
AFFECTED DISTRICT: Townwide

ITEM REQUEST: **Schedule for Council Meeting**

TITLE OF AGENDA ITEM: AGREEMENT EXTENSION - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION OF THE AGREEMENT BETWEEN THE TOWN OF DAVIE AND UNITED UMPIRES OF FLORIDA FOR GIRLS FAST PITCH SOFTBALL OFFICIALS. (\$18,000)

REPORT IN BRIEF: The Town has an agreement with United Umpires of Florida for Girls Fast Pitch Softball Officials service. The agreement has been in effect since 9/5/2007 and may be extended for a two year term. The vendor requests extending the agreement with no change to the terms and conditions for the allowable two year term.

PREVIOUS ACTIONS: Resolution R-2007-245 dated 9/5/2007.

CONCURRENCES: None

FISCAL IMPACT: Yes

Has request been budgeted? Yes

If yes, expected cost: \$18,000.00

Account name and number: Contractual Services/sports

What account name and number will funds be appropriated from:

Additional Comments: Program provides approximately \$24,000 in revenue.

RECOMMENDATION(S): Motion to approve resolution

Attachment(s): Resolution, Department's Recommendation, Vendor's Letter Requesting an Extension, and Vendor's Corporate Papers.

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA,
APPROVING AN EXTENSION OF THE AGREEMENT BETWEEN
THE TOWN OF DAVIE AND UNITED UMPIRES OF FLORIDA FOR
GIRLS FAST PITCH SOFTBALL OFFICIALS.

WHEREAS, the Town is in need of girls fast pitch softball officials to support its
sports programs; and

WHEREAS, the Town has an existing agreement for girls fast pitch softball
officials and the vendor for said service requests extending the agreement for a two year
term: and

WHEREAS, after review, the Town Council wishes to approve the agreement for
an additional two year term with all terms and conditions of the original agreement
remaining in effect.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN
OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby approves a two year extension of the
agreement between the Town and United Umpires of Florida for girls fast pitch softball
service.

SECTION 2. The Town Council hereby authorizes the expenditure from the
appropriate Parks and Recreation Department Contractual Services Account.

SECTION 3 This resolution shall take effect immediately upon its passage
and adoption.

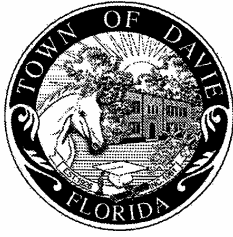
PASSED AND ADOPTED THIS _____ DAY OF _____, 2009

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

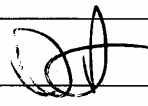
APPROVED THIS _____ DAY OF _____, 2009



PARKS AND RECREATION DEPARTMENT
6901 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1145 • FAX: 954.797.1148 • WWW.DAVIE-FL.GOV

Memorandum

TO: Town of Davie Town Council

FROM: Dennis Andresky, Director Parks & Recreation 

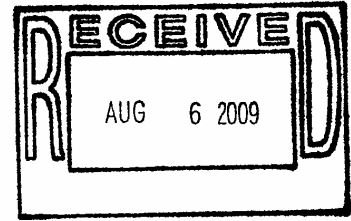
SUBJECT: Contract Extension: United Umpires of Florida for Girls Fast Pitch Softball Officials

DATE: August 6, 2009

It is recommended that the service contract for girls fast pitch softball officials between the Town of Davie and United Umpires of Florida be extended for the allowable two year extension period (9/5/2009 to 9/5/2010).

The contractor has provided satisfactory officials service for the Department's Fall Girls Softball Classic Program and is requesting a two year contract extension with all terms and conditions remaining in effect.

Please advise if you have any questions or need additional information.



To: Town of Davie Parks and Recreation Department

From: William David Hopper, United Umpires of Florida

Date: 5 August 2009



I William David Hopper, President/Owner United Umpires of Florida hereby request that the contract for Fall Ball be extended under the same terms as previously stated for a period of 2 years if acceptable to the Town of Davie.

If any questions I can be reached at 954-599-4943

Thank you

William David Hopper

President/Owner United Umpires Of Florida

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No Events	No Name History			<input type="button" value="Submit"/>	
<u>Detail by Entity Name</u>					
<u>Florida Non Profit Corporation</u>					
UNITED UMPIRES OF FLORIDA, INC					
<u>Filing Information</u>					
Document Number N07000008332					
FEI/EIN Number 260577999					
Date Filed 08/24/2007					
State FL					
Status ACTIVE					
Effective Date 08/20/2007					
<u>Principal Address</u>					
3088 NW 103RD LANE CORAL SPRINGS FL 33065 US					
<u>Mailing Address</u>					
3088 NW 103RD LANE CORAL SPRINGS FL 33065 US					
<u>Registered Agent Name & Address</u>					
HOPPER, WILLIAM D 3088 NW 103RD LANE CORAL SPRINGS FL 33065 US					
<u>Officer/Director Detail</u>					
<u>Name & Address</u>					
Title P					
HOPPER, WILLIAM D 3088 NW 103RD LANE CORAL SPRINGS FL 33065 US					
Title VP					
WETZEL, RODNEY 3719 OLD HWY. 31 EAST WESTMORELAND TN 37186 US					
<u>Annual Reports</u>					
Report Year Filed Date					
2008 04/14/2008					
2009 03/20/2009					
<u>Document Images</u>					

03/20/2009 -- ANNUAL REPORT	View image in PDF format
04/14/2008 -- ANNUAL REPORT	View image in PDF format
08/24/2007 -- Domestic Non-Profit	View image in PDF format

Note: This is not official record. See documents if question or conflict.

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RESOLUTION R-2007-245

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR GIRLS FAST PITCH SOFTBALL OFFICIALS AND AWARDING IT TO UNITED UMPIRES OF FLORIDA

WHEREAS, the Town is in need of girls fast pitch softball officials to support its sports programs; and

WHEREAS, the Town solicited sealed bids for girls fast pitch softball officials; and

WHEREAS, after review, the Town Council wishes to accept the lowest bid and award it to United Umpires of Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts United Umpires of Florida as the sole/lowest bid for girls fast pitch softball officials in the amount of \$30,030.

SECTION 2. The Town Council hereby authorizes the expenditure from the appropriate Parks and Recreation Department – Contractual Services Account.

SECTION 3 The initial term is two (2) years with an option to extend the contract for one (1) additional two year term by mutual agreement of the parties and approval by Town Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS 5th DAY OF September, 2007


MAYOR/COUNCIL MEMBER

Attest:


TOWN CLERK

APPROVED THIS 5th DAY OF September, 2007

TOWN OF DAVIE
Girls Fast Pitch Softball Officials
Bid Specifications

1. **PURPOSE:** The Town of Davie (hereinafter referred to as the Town) is requesting bids for Girls Fastpitch Softball Officials for a two (2) year contract from the date the vendor is awarded the bid. Whereas the bidder (hereinafter to be referred to as the Contractor) will provide Sports Program Officials as specified.
2. **CONTRACT EXTENSIONS:** The contract may be extended for one (1) additional two (2) year term by mutual agreement of the parties and approval by the Town of Davie Town Council.
3. **PRICING:** The prices offered and accepted must remain firm for the first full year of the contract. Any price increase for the second or subsequent extension years must be by mutual agreement of the parties and will remain firm, if approved for the entire extension year. Price increase requests must be based on the Consumer Price Index applicable to Business Services for the Miami Region. Said price increase requests must be documented and submitted in writing to the Town at least one hundred and twenty (120) days prior to the contract anniversary date. The Town may, after examination, refuse to accept the adjusted costs if they are not properly documented or if they are considered by the Town to be excessive. In the event that the Town determines that the costs as submitted are not properly documented or are excessive/unacceptable and the matter can not be resolved to the satisfaction of the Town, the contract will not be considered for extension/renewal.
4. **LICENSES/PERMITS:** The Contractor shall assume the full duty, expense, and obligation of obtaining all necessary licenses, permits and insurance when required. The Contractor shall provide to the Town their I.R.S. Employer Identification Number and Federal Tax Identification Number and complete a Vendor Disclosure Form.
5. **CANCELLATIONS/VARIATIONS:** Bidder MUST indicate any variances to our terms, conditions, and specifications, no matter how slight, in their bid. The Town reserves the right to waive minor variations to terms, conditions, and specifications (interpretation of minor variances will be made by applicable Town representatives.) Both parties to the contract reserve the right to cancel the contract by giving thirty (30) days written notice. However, the Town reserves the right to immediately cancel this contract for cause as determined by the Town.
6. **PAYMENT FOR SERVICES RENDERED:**
 - A. The Town shall pay the Contractor for specified services net thirty days after receipt of an itemized invoice. Said invoice must include the following information:
 - Identify Town program for which officials were provided.
 - Identify location where program games were conducted.
 - List game dates, number of games officials were provided for, number of officials provided per game and cost per game for officials provided.
 - List cost per day for provision of Chief Umpire.
 - List total cost due for services provided/billed per the invoice.

- B. All officials assigned to work Town games are required to sign an "Officials Work Log" for each game worked. Town Staff will monitor officiating at each game and will have the "Officials Work Log" available for signing as needed.
7. SPECIFICATION REQUIREMENTS:
- A. Provide (2) Certified Fastpitch Softball Officials per game for games to be scheduled as follows:
 - October: (3) Sundays – Games scheduled for simultaneous play on (12) ballfields with (5) game start time slots: 9:00 am; 10:30 am; noon; 1:30 pm and 3:00 pm. Twenty-four officials needed for each time slot for Sundays.
 - November: (1) Sunday - Games scheduled for simultaneous play on (12) ballfields with (5) game start time slots: 9:00 am; 10:30 am; noon; 1:30 pm and 3:00 pm. Twenty-four officials needed for each time slot.
 - (1) Fri/Sat/Sun Playoff - Games scheduled for simultaneous play on (12) ballfields with (5) game start time slots: 9:00 am; 10:30 am; noon; 1:30 pm and 3:00 pm. Twenty-four officials needed for each time slot.
 - Note: The above listing of games is an approximation based on past events. Actual number of games played per day and dates of play to be determined. Contractor will be given schedules of all games three (3) weeks in advance to schedule officials.
 - B. In addition to the game officials noted above, contractor shall also provide (1) qualified and accredited Fastpitch Softball Umpire-in-Chief for each day that games are played. The Umpire in Chief is responsible to assign officials to games, supervises the officials, fills in for or finds a replacement official when needed.
 - C. The Contractor shall be responsible for testing and accrediting for all officials/umpires provided and to ensure all officials dress alike in accordance with A.S.A. code requirements.
 - D. Provide fees for officials for program as specified.
 - E. Provide a statement of qualifications and experience for providing this type of service. List credentials, certifications and education. Must have one (1) year of experience in providing specified service.
 - F. Provide a list of three (3) business related references. References submitted should be firms for whom services similar to those described herein have been performed. Provide organization name, name of contact person and their phone number.
 - G. Provide a list indicating experience and number of years working in municipal recreation setting and the names of the officials in your organization. Provide additional information you feel may be of value to the Town in evaluating your bid.

- H. Provide a list of all guidelines used to screen officials for hiring purposes.
- I. Provide a narrative on how customer concerns are to be handled.
- J. Contractor shall at all times conduct business in a professional and courteous manner to the satisfaction of the Parks and Recreation Department/Director and/or designee(s). In the event the service provided by any official is found to be unsatisfactory by Town Staff, the Town reserves the right in its sole discretion to dismiss any official provided by Contractor as deemed necessary. Dismissed officials will only be paid for actual time worked prior to being dismissed.
- K. Contractor shall have the ability to work with all participants and coaches in wholesome fun activities.
- L. Contractor shall provide all supplies, equipment, and materials.
- M. Contractor shall comply with the Drug Free Workplace Act and provide a policy accordingly. Contractor shall provide Town proof of Florida Department of Law Enforcement Background Checks and Sexual Predator Background Checks for all officials assigned to provide service as specified prior to start of work.
- N. No annual fee and/or additional registration fee shall be charged to the participants in addition to the program fee.
- O. The Town reserves the right to change or add locations of games based on field or facility condition or availability. Program is scheduled to be conducted at Davie Pine Island Park, 3801 S Pine Island Road.
- P. The Town may have to cancel games for weather or holidays. Notice will be given to Contractor of all cancellation dates up to one hour in advance of any cancelled or rescheduled game. If Contractor is not contacted within one hour of game time, officials shall receive 1/2 of game fee. If Contractor is given more than one hour notice of game cancellation, no official's fees will be paid for the game or games that are canceled. If a game is officially started, then canceled, before the completion of four (4) innings, officials will receive one-half the regular pay for that game. The Contractor is responsible for payment to officials for game(s) worked.
- Q. In case of a protested game where the protesting team wins the protest, the game shall be replayed from the point of protest in accordance with current rules, and the umpires will work the game with no charge to the Town.
- R. If an umpire is requested not to officiate, by the Town representative or a majority of team managers of a division, the said umpire will not be assigned to any games in that division or divisions. The Town reserves the right to refuse payment for an official that has been requested not to officiate for a certain league if said official, in fact, shows up to officiate.

- S. Any player ejected by an umpire is automatically out of his team's next game, pending investigation. If the umpire feels additional measures need to be taken, he must inform the Town of Davie Sports Division and the League Director within forty-eight (48) hours of the offense. The request must be in writing and be turned in at the Parks & Recreation Department, 6901 Orange Drive. The Town of Davie will then review the request and make a final decision on the matter.
- T. There will be an official clock located in the concession stand to decide game forfeit time. There will be a ten (10) minute grace period for the first game of any league, there will be a five (5) minute grace period for the second game and no grace period for any games after that. Any time used from the grace period will come off the time allotted per game of seventy (70) minutes.

8. **INSURANCE:**

The Contractor shall furnish proof of Worker's Compensation Insurance, Commercial General Liability Insurance, Business Automotive Liability Insurance and Professional Liability Insurance. The Contractor shall carry in force at all times the insurance coverage and the Town will be included as "Additional Insured". Insurance requirements are as follows:

Workers' Compensation - statutory

Policy must include Employers Liability: \$100,000 for each accident, \$500,000 disease (policy limit), and \$100,000 disease (each employee)

Commercial General Liability: \$1,000,000 per occurrence Combined Single Limit for bodily injury and property damage. Policy shall include coverage for premises/operations; products/completed operations; contractual liability, independent contractors.

Business Auto Liability: \$1,000,000 per occurrence Combined Single Limit for bodily injury and property damage. Policy shall include coverage for owned autos, hired autos; non-owned autos.

Insurance must be furnished to the Town's Purchasing Division and notification received of its approval by the Town PRIOR TO THE COMMENCEMENT of any work. The Town will be given 15 days written notice of any cancellation or material change in any policy.

9. **INDEMNITY/HOLD HARMLESS AGREEMENT:** The contractor agrees to indemnify and hold harmless the Town, its officers, agents, and employees from any and all liability, defense costs, including attorneys' fees, and all other fees incidental to the defense, loss, or damage the town may suffer as a result of claims, demands, costs, or judgments against it arising from the subject project. Nothing in this agreement shall be construed to affect in any way the Town's rights, privileges and immunities as set forth in Florida Statutes 768.28.

10. **PUBLIC ENTITY CRIMES INFORMATION:** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a

bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

11. DISCRIMINATION: An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

12. LOBBYING ACTIVITIES: All Bidders/proposers please note: Any bidder or proposer submitting a response to this solicitation must comply, if applicable, with Town of Davie Lobbying Activities. Copies of Ordinance No 98-44 may be obtained from the Town Clerk's office at 6591 Orange Drive, Davie, FL 33314.

BID PRICING PAGE:

Girls Fast Pitch Softball Officials:

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
420 games	Base Officials	\$ <u>32</u> /game	\$ <u>13440</u>
420 games	Home Plate Official	\$ <u>32</u> /game	\$ <u>13440</u>
7 game days	Umpire-in-Chief	\$ <u>450</u> /day	\$ <u>3150</u>
TOTAL COST			\$ <u>30030</u>

Bidder: United Umpires of FLORIDAAddress: 3088 NW 103rd Lane
Coral Springs FLA 33065

I.R.S. Employer Identification Number and Federal Tax Identification Number

26-0577999

By:

William David Hopper William David Hopper
SignatureWILLIAM DAVID HOPPER

Type or print name

Title:

PRESIDENT

Date:

7/24/2007

Telephone:

954 599 4943

Fax Number:

n/aBIDDER MUST SUBMIT A COMPLETED W-9 FORM AND A COMPLETED
VENDOR/BIDDER DISCLOSURE FORM WITH THEIR BID SUBMISSION.Will you accept the Town's Visa procurement card as a method of payment (please circle
one) Yes No7
Gint.

REFERENCES

Minimum of three business references - (please print)

1. NAME Rising Stars Events (Cyd Wiener)
ADDRESS 6000 SW 19th St Plantation FL 33317
PHONE 954 610 5366
2. NAME City of Coral Springs YSACS
ADDRESS Betty Stradling Park CS
PHONE 954 344 - 6151
3. NAME JDE Plenden
ADDRESS TAMPAH GIRLS SOFTBALL ASSOCIATION
PHONE 954 383-5212

LIST EXPERIENCE IN MUNICIPAL RECREATION SETTINGS.

MUNICIPALITY: DAVIS FALL BALL LEAGUE 2005, 2006

DATES: 2005, 2006

CONTACT NAME AND PHONE NUMBER: Dennis Androsky